

Home Builders Association Greater Kalamazoo Officer Description

COMMITTEE MEMBER

Under the direction of the committee chair, committee members participate in all committee activities and work toward the fulfillment of the committee objectives.

Duties and Responsibilities and Authorities:

- Attends all meetings of the committee.
- Carries out individual assignments that are made by the committee chairman.
- Reviews all relevant material prior to the committee meetings.
- Participates in committee discussions and deliberations and voices objective opinions on committee issues and topics.
- Understands the specific responsibilities of the committee.
- Has an awareness of the association's practices, policies and procedures as it pertains to the committee's goals and objectives.